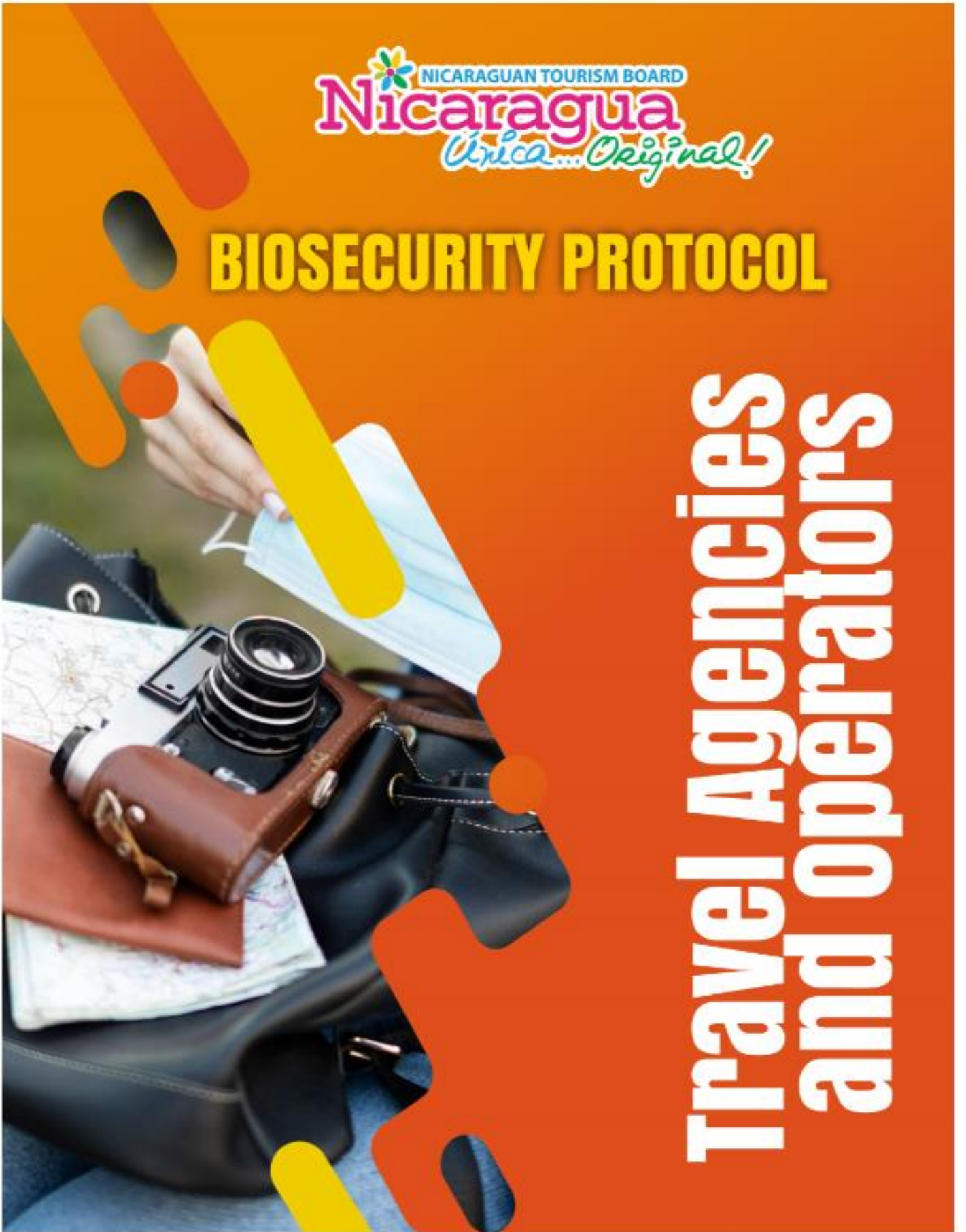




BIOSECURITY PROTOCOL

**Travel Agencies
and operators**



RECOMMENDATIONS FOR STAFF:

Personnel with temperature above the 37.8° range will not be allowed to enter.

Provide the necessary means and time for handwashing (water, soap, and disposable towels -optional).

Provide personal protective equipment for all the staff who have closer contact with customers.

Avoid touching your mouth, eyes, and nose during your stay.

Avoid entrance of unnecessary personal stuff, in case they keep it, it is recommended left those stuff in a locker (example: umbrella).

Promote personal stuff disinfection such as: mobile, phones, glasses, cameras, lenses, etc.

Do not share protective equipment.

Women must keep their hair tied up and away from their face, do not wear any type of jewelry, keep nails short, without enamel and avoid acrylic nails.

Men must wear short hair and nails as well as avoid long beards.

Staff must wear clean and complete uniforms daily.

Assign one person in charge of communication and application of biosafety protocol.

Post in a prominent location of your establishment guidelines or communication issued by Ministry of Health.

Schedule and change work shift whenever possible, according to national labor legislations.

RECOMMENDATIONS FOR SUPPLIERS:

Suppliers with temperature above the 37.8 ° range will not be allowed onto the premises.

Schedule arrival suppliers or supplies in a different time.

Facilitate, whenever possible, differentiated access points for providers of services and supplies, as well as loading and unloading areas.

Let suppliers and service providers know the safety protocols that the company is implementing, this will make they should act accordingly.

Request act according to safety measures (hand washing and mask usage) as well as use of personal protective equipment before get into the establishment.

Keep an establishment visit record book of the suppliers (company, employee, day, time).

Avoid long staying inside the premises.

Carry out transactions digitally whenever possible.

RECOMMENDATIONS FOR CUSTOMERS:

Customers with temperatures above the 37.8° range will not be allowed onto the premises.

Provide, whenever possible, a web site that allows client online reservations or purchases, review biosafety protocols and keep your client informed.

Guarantee hygiene measures full time.

Provide travelers with information to reduce general risk of acute respiratory infections and prevention measures that are being implemented in the country and tourism industry: transportation, accommodation, restaurants, tourism attractions and activities.

Post in a prominent location of your establishment guidelines or communication issued by Ministry of Health.

Recommend your clients use face masks while staying inside the premises. (optional)

When booking a tour or trip, the staff must provide the client with a brief introduction in which they indicate the safety recommendations and protocols to follow during their activities.

Encourage payment by card or bank transfers, to avoid handling cash.